



EVENT SPECIFIC RISK ASSESSMENT



Visit details: Overnight stays in camping pods at Suntrap

Carried out by: Kerry Rolison

Date: April 2021

Issue	How to manage it
Understanding/behaviour	<p>Class teacher to advise Suntrap staff of any students who may need extra support to help them to follow instructions.</p> <p>School to ensure that there is appropriate adult: student ratios as required.</p>
Medical conditions	<p>Suntrap staff to check that school staff have medical list and a container with labelled medicines.</p> <p>School provides risk assessment for student if necessary.</p> <p>Students to be instructed that all medication to be handed into school staff, unless school policy is for them to carry their own particular medicine e.g. asthma inhaler.</p> <p>All adults to be made aware of any medical conditions.</p>
Illness/emergency at night	<p>Students instructed to alert the nearest teacher.</p> <p>First aid available in camping pavilion.</p> <p>If necessary Suntrap emergency duty officer (offsite 7.00pm-8.30am) can be contacted by phone.</p>
Getting lost/stranger danger	<p>Keep within sight of teacher/adult or observe boundaries as directed by the staff.</p> <p>Students instructed not to leave the camping field without permission.</p> <p>Students to be instructed on the procedure for using the toilet at night.</p>
Choking/Poisoning	<p>No eating unless directly instructed by Suntrap staff.</p> <p>No food or drinks other than water allowed in pods.</p>
Lightning strike	<p>During thunderstorms children should be instructed by an adult to either stay in their pod or be in the camping lodge.</p>
Poisoning, allergic reaction, sting or bite from animal or plant	<p>No flora or fauna to be collected (unless directed to by staff) or damaged.</p> <p>Students instructed not to touch any horses in adjacent fields.</p> <p>Suntrap staff ensure there is a fully equipped first aid kit in the camping pavilion and make school staff aware of its location.</p>
Injury through slip/trip/fall	<p>No climbing of trees or on/over fences.</p> <p>Students to be instructed to always walk along paths on the Suntrap site.</p> <p>Suntrap staff ensure there is a fully equipped first aid kit in the camping pavilion and make school staff aware of its location.</p> <p>Footwear must be worn when on the camping field.</p>
Injury from throwing	<p>Throwing sticks/stones prohibited.</p>

Getting wet/cold	Clothing should be appropriate for weather conditions i.e hat, coat and gloves. Suntrap staff to provide waterproofs when needed.
Getting dehydrated/sunburnt	Clothing should be appropriate for weather conditions, i.e. sunhat Suntrap/school staff to ensure students have applied sun block at the start of the day and again at lunchtime if needed. Suntrap staff to ensure students are provided with opportunities to drink water throughout the day. (Drinking water point available on outside wall of the camping lodge).
Soil borne or animal borne diseases	Hands should be washed with warm soapy water before eating.
Deep Water	Group to be instructed not to cross boundary to ponds and stay on path if unaccompanied by an adult.
Allergic reaction from food	Suntrap staff to be made aware by school of students or staff with food allergies and will provide alternatives if necessary.
Injury whilst using play equipment	See RA zip wire .
Fire drill	From the camping pavilion use the fire assembly point in the field. From the main building or outdoor classroom use the garden fire assembly point.
Injury/incident inside pod	Students to be instructed that they are only allowed to be inside their own pod.